**CURRICILLUM VITAE**



**ISHIKA DAS**Contact Number: 6290544770  
Email ID: [ishikadas07@gmail.com](mailto:ishikadas07@gmail.com)

**OBJECTIVE:**

Looking for a challenging career in a reputed organization will develop and enrich my experience in the respective field and well offer a long-term potential growth and to perform job in any situation and environment by efficiency and sincerity for the good of the organization and its environment.

**EDUCATION AND QUALIFICATION:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SCHOOL/ INSTITUTION** | **Year** | **Board/University** | **Course** | **Percentage/CGPA** |
| PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY | 2020 | MAKAUT | BBA in HOSPITAL MANAGEMENT | 3rd Year Pursuing |
| PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY | 2019-20 | MAKAUT | BBA in HOSPITAL MANAGEMENT | 8.59 YGPA  (2nd Year) |
| PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY | 2018-19 | MAKAUT | BBA in HOSPITAL MANAGEMENT | 7.64 YGPA  (1st Year) |
| ALIPORE MULTIPURPOSE GOVT. GIRLS’ SCHOOL | 2018 | WBCHSE | HIGHER SECONDARY | 66.8% |
| ALIPORE MULTIPURPOSE GOVT. GIRLS’ SCHOOL | 2016 | WBBSE | MADHYAMIK | 48.14% |

**STRENGTH:**

* Independent decision maker.
* Capable of team work.
* Good interpersonal communication skill.
* Good listener and quick learner.

**OTHER ACTIVITIES:** Dancing

**TECHNICAL QUALIFICATION:** BASIC, MS Word, MS PowerPoint, MS Excel.

**INTERNSHIP EXPERIENCE:**

**1st INTERNSHIP:** Completed one-month (10th January 2019 to 9th February 2019) training at Nil Ratan Sircar Medical College and Hospital in OPD (Out Patient Department), Medical Record Department (MRD).

**2nd INTERNSHIP:** Completed two months (17th June 2019 to 16th August 2019) training at AMRI Hospital, Mukundapur in Quality Assurance Department.

**3rd INTERNSHIP:** Completed three months training (23rd September 2020 to 22nd December2020) at Narayan Memorial Hospital, Behala in Medical Records Department (MRD).

**PERSONAL DEATILS**

**NAME:** ISHIKA DAS

**D.O.B:** 9th December, 2000

**FATHER’S NAME:** PRATAP CHANDRA DAS

**PERMANENT ADDRESS:** 64/2 RISHI BANKIM CHANDRA ROAD, BEHALA, KOLKATA - 700034

**NATIONALITY:** Indian

**RELIGION:** Hinduism

**CAST:** General

**MARITAL STATUS**: Unmarried

**LANGUAGE KNOWN:** Bengali, English and Hindi

**DECLARATION**

The above-mentioned statements, made by me are correct to the best of my knowledge and personal belief. Any statement(s), if proved false, the candidature may be cancelled.

Date:

Place: Kolkata .…………………………………….........

ISHIKA DAS